Wesley James Young

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**Country of citizenship:** United States of America

**Special Hiring Authority:** Schedule A

**Veterans’ Preference:** No

**Clearance:** none

**Highest Grade Equivalent:** GS-13

**Contact Current Employer:** Yes

**AVAILABILITY**

**Job Type:** Permanent

**Work Schedule:** Full Time

**DESIRED LOCATIONS**

US-DC Washington

**Objective:** To obtain a full time position in public service with the Department of Justice, United States Marshals Service as a Data Analyst in the Judicial Security Division’s Business Intelligence Center.

**Professional Experience**

Data Analyst II, Contractor

PUBLIC TRUST POSITION

United States Marshals Service: Judicial Security Division: Business Intelligence Center

Mayvin, Inc

Arlington, VA

03/22 - present

Salary: $80,000/year

40 hours/week

Equivalent to a GS-13

Participates in planning, developing, and implementing data solutions

* Designed data solutions for improved processing of judicial travel information. This created a system for being able to ingest, monitor, and report on judicial travel with greater accuracy and consistency.
* Developed python-based solutions to automate metrics for the JSD Quarterly Performance Review. This allowed for consistent formatting as well as the ability to rapidly respond to change in reporting standards from senior management

Writes and executes programs coded to perform data processes, interpret and analyze results, and use data visulization to communicate insignts to stakeholders

* Developed and documented solutions in python to accessing and retrieving data from USMS databases. This has not only enhanced the range of potential range of tools BIC team members can use in the future but also preserved work product for other BIC team members to access as needed.
* Part of the product for the aforementioned JSD Quarterly Performance Review metrics are tables and inputs for dashboards. These are generated in the former and updated in the later case automatically while maintaining the clarity of presentation and thought established by the needs of senior management.

Conducts statisitcal analyses on available data

* Currently exploring accelerated failure time analysis of JSD data on threat cases against the Judiciary to determine relevant factors contributing to closure time. This is in the interests of helping senior management identify areas in need of closer monitoring, enhanced resources, or closer guidance as the case may be
* Collaborating with my immediate supervisor, Andrew Tiedt, to explore Malfunctioning Equipment Service Request (MESR) data and potential linkages between those data and threat cases generated at facilities monitored by USMS.

rapidly adapts to new information, changing conditions, or unexpected obstacles

* Received training in Microsoft Power Apps. This information was rapidly deployed in service of building and maintaining applications provided by the BIC to other divisions in the JSD.
* Independently researched different applications of survival analysis to assist in developing an accelerated failure time model.

Analyst, Operational Excellence

Population Services International

Washington, DC

02/21 - 07/2021

Salary: $71,000/year

40 hours/week

Coordinates with other parts of the organization to accomplish goals

* Improved internal survey methodologies allowing Operational Excellence, a new division in the organization, to better assess areas to concentrate efforts.
* Developed easily digestible graphics and summary tables allowing personnel across the organization make better informed decisions related to operations.
* Developed an audit results dashboard in collaboration with the HR and finance departments in accordance with a scope of work defined by supervisor.
* Developed metrics in collaboration with supervisor, to allow the organization to understand long term risk within the organization.

Thorough when performing work and conscientious about attending to detail and Works with, understand, and evaluates   technical information related to the job

* Utilized natural language processing methods to map clusters of risk categories in internal audits. This allowed management to track risk otherwise not identified by the executive board.

rapidly adapts to new information, changing conditions, or unexpected obstacles

* Quickly read up on survey methodology to design questions that could provide results that are actionable and less likely to suffer from middle answer bias.

Staff Assistant, Statistics Department (Resource Management Division)

International Monetary Fund Washington, DC

01/2018-12/2020

Salary: $53,688/year

40 hours/week

Organizes work, sets priorities, and determines resource requirements and Coordinates with other parts of the organization to accomplish goals

* Supervised the improvement of request submission procedures for the Resource Allocation plan as measured by a reduction in time spent on the overall process, by collaborating with other departments to produce a request form that would better reflect the duties of the Statistics department as well as flag entry errors to relevant personnel.
* Supervised the development of improved tracking of departmental performance results and program evaluation data by revising the monthly activities report so as to meet the demands placed on the organization due to COVID.
* Tutored others in the production of the monthly report of department activities including the production of graphs, charts, and summary tables.
* Supervised the drafting of presentations and reports for the senior management of the organization on the performance of the department
* Advised management of other departments on the creation of a centralized database to house economic data relevant to the production of statistical heatmaps for use with senior country officials

Writes and executes programs coded to perform data processes, interpret and analyze results, and use data visulization to communicate insignts to stakeholders

* Developed and documented solutions in python to retrieve, analyze, and create heatmaps maps of statistical data quality according to guidelines communicated by immediate supervisor.
* Developed and documented procedures for identifying errors in monthly Full Time Equivalent hour reports on Statistics Department staff and consultants sent on missions to the 195 countries represented in the IMF.

rapidly adapts to new information, changing conditions, or unexpected obstacles

* Managed two major responsibilities of monitoring the production of statistical heat maps for annual meeting with senior officials from member countries and adjustments of the annual Resource Allocation Plan simultaneously. Both were subject to rapid shifts in priorities and accelerated deadlines on the same period cycle.

Desktop Production Specialist

Senior Service America, Inc.

Silver Spring, MD

04/2017 - 06/2017

Salary: $52000/year

40 hours/week

* Worked under Christine Garland, SCEP National Director
* Developed materials for the SCSEP program in accordance with the scope of needs as defined by my supervisor.
* Revised procedure manuals for SCSEP
* Placed orders with vendors after receiving supervisor approval
* Drafted, proofread, and disseminated official communications on behalf of SCSEP
* Recorded data in the Department of Labor’s SPARQ large database
* Revised data validation reports for the SCSEP Program

Administrative Assistant

Paul Associates, Inc.

Chevy Chase, MD

11/2013 - 04/2017

Salary: $24960/year

40 hours/week

* Worked under the six property managers and two accountants of the firm
* Assessed and drafted monthly and annual budgets for residential properties
* Prepared invoices and reported discrepancies
* Extrapolated information from balance sheets to assure periodic revenue targets were met
* Drafted, proofread, and disseminated official communications on behalf of the company
* Created tax databases to be used for legal documentation
* Answered phones, and assisted clients with property issues either directly or by referral to correct party

**Education**

* Bachelor of Arts in Economics, Rutgers University, New Brunswick, New Jersey, May 2010

**Skills**

* Python: Data Analysis, statistical modeling, machine learning
* Power BI: Data analysis and presentation
* Microsoft Office Suite: Power Point, Outlook, Word,

**Conferences and course Attended/Planning to Attend**

* US PYCON 2023: 4/19/23-4/27/23
* PMP Training through Project Management Institute: 1/5/2023-2/23/2023
* Introduction to Machine Learning and Big Data for Survey Researchers and Social Scientists (University of Maryland): 10/24/2022 - 11/04/2022
* 2022 AI World Government Conference: 10/6/2022
* PL-100T00: Microsoft Power Platform App Maker (provided by US Marshals Service): 04/05/2022 – 04/08/2022

**ProfessionaL Associations**

* Project Management Institute: December 2022 - present